



MINUTES OF THE BOARD OF TRUSTEES VOTING MEETING October 15, 2015, 6:30 PM

Regular Meeting

Kent Smith, Board President called the meeting to order at 6:33 PM.

Kent Smith, Chuck Crabb, Marilyn Thomas, Sarah Pilacik, Kathleen Drennan, Kristie Hawk, Gina Guarino Buli, Anthony Bragoli Michelle Boyd, Kent Wenger, Eva Marie Swymelar, Craig Gibson, Michael Ghar, Carol Schaeffer, Diane Hope, Martha Stephens, and Dan Rufo.

Opening statements

None.

Academy Counsel

Katharine Wenger provided an update on the Upper School Academy Counsel including efforts to fundraise for greenhouse, recycling for the School, the School Store and the issue of introducing Blazers into the uniform.

MINUTES

Review & accept minutes from meeting from September 17, 2015 voting meeting.

Anthony moved to approve, Martha seconded. 9-ayes, 0-nays, all in favor. Motion carries.

COMMITTEES MEETING UPDATES

Development Committee

Gina updated on the golf tournament and reviewed the Committee report.

Curriculum Committee

Dan updated on the Committee's October 3, 2015 meeting. The Committee established a Tech Task Force to assess the needs for the new building; the baseline for comparison of the PSSA test scores, adjustment to the curriculum alignment. Dan also updated the current the moral in both the Upper and Lower School.

Building Committee

Diane discussed the status of the Bond Fund.

Diane presented a Request for Payment number 11 from Project Fund. Motion to accept Request for Payment number 11 from Project Fund, in the amount of \$697,412.00 for trade payables.

Anthony moved to approve, Martha seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Diane presented one (1) change order for Perrotto for changes related to site work in an amount of \$99,450.28. Diane also presented 5 change orders relating to the building project in the amounts of \$13,523.93, \$10,313.78, \$30,989.63, \$11,136.32 and \$29,572.28 (which includes a credit of \$6,000.00).

Anthony moved to approve the change orders, Kathleen seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Finance Committee

Kent W. presented an update on the current financial status and upcoming budget and a robust discussion ensued.

Carol updated the Board on new information being captured for future reporting.

Carol made a motion to move \$500,000.00 from the Money Market Account into the Business Checking Account.

Martha moved to approve the transfer, Kent W., seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Legislative Awareness Committee

Eva noted no meeting has been held and meeting will be scheduled on a quarterly basis or as otherwise required.

HR Committee

Kathleen informed the Board that the HR Committee is reviewing the educational reimbursement program for the staff.

CEO's Report

Gina presented updated staff roster.

Anthony moved to approve, Dan seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Gina discussed enrollment numbers and other items relating to her reporting. Additionally, she provided an update on the SLC's and PSSA Testing.

Principals' reports

Kristie updated on the Spanish Festival and the otherwise smooth operations of the Lower School and an upcoming family night.

Michelle updated on the Pep Rally and Homecoming dance and the otherwise smooth operations of the Upper School.

Dean of Students Report

None.

Business Manager's report

Carol presented and discussed the Business Manager's Report.

Kathleen moved to approve, Kent W., seconded. 9-ayes, 0-nays, all in favor. Motion carries.

OLD BUSINESS

Kent S. presented the Admissions Policy for the 3rd and final reading.

Kathleen moved to approve, Kent W., seconded. 9-ayes, 0-nays, all in favor. Motion carries.

TEMPORARY ADJOURNMENT.

Kent S., moved to temporarily adjourn the meeting for Executive Session on personnel subjects at 8:19.

MEETING RECONVENED.

Kent S., called the meeting back to order at 9:05.

NEW BUSINESS

Kent S., discussed the new contract for Gina as CEO and an increase of 2% in base salary.

Anthony moved to approve, Martha seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Kent S., discussed the Staff's annual bonus structure the amount of such bonuses are approved and pending payment on future directive of the Board..

Mike moved to approve, Martha seconded. 9-ayes, 0-nays, all in favor. Motion carries.

PUBLIC COMMENT

None.

Motion to adjourn meeting made by Anthony, Mike seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Kent S. adjourned the meeting at 9:10PM.

Minutes prepared by Anthony Bragoli.